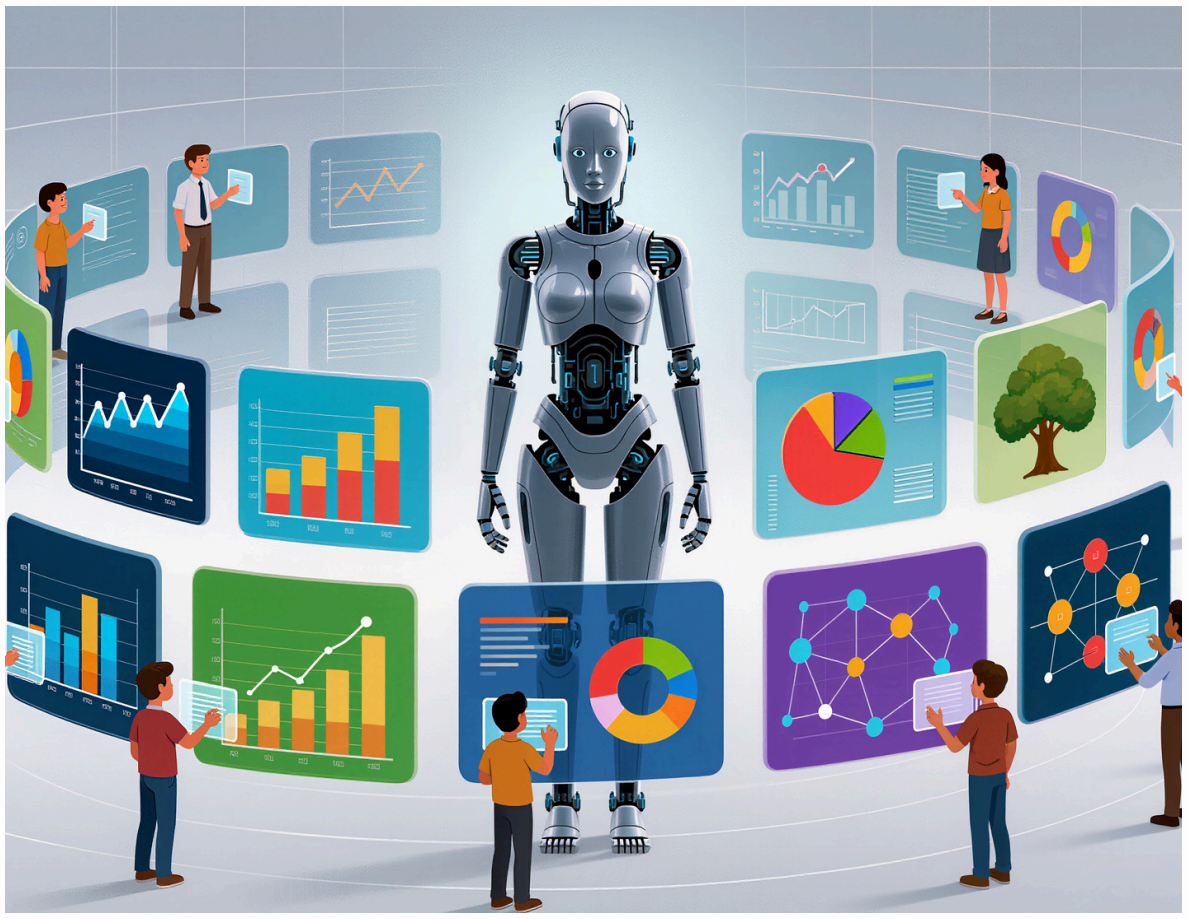
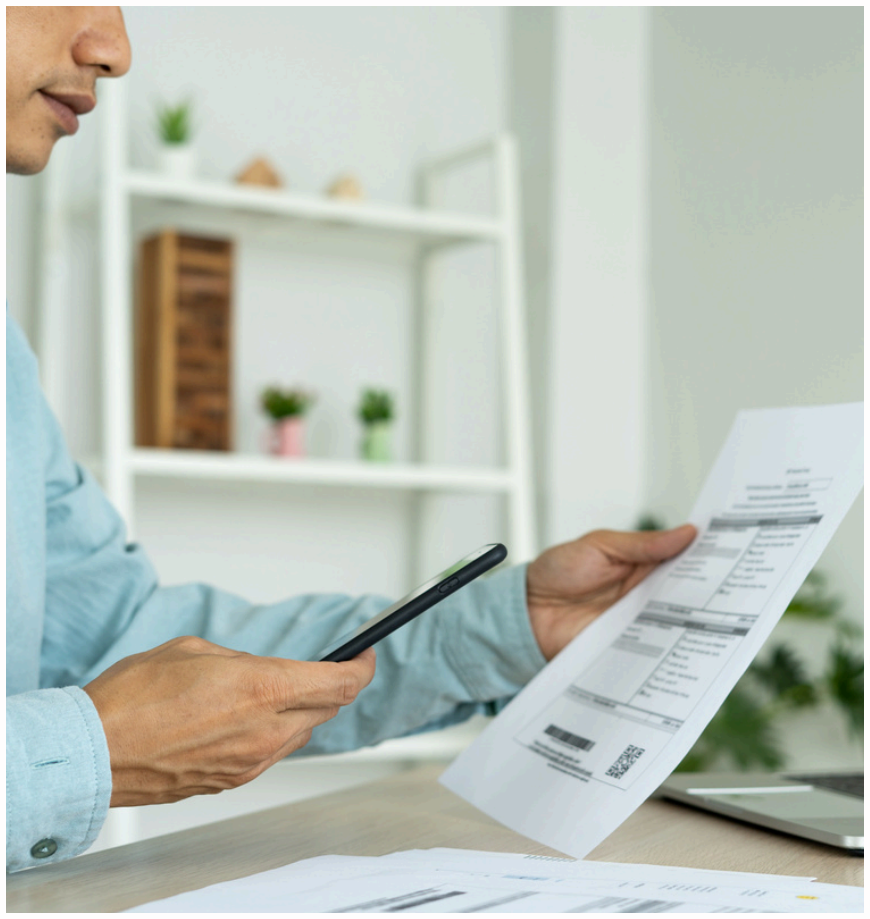
Use Case #1





Where AI Tools Genuinely Deliver in Law

Converting a Scanned File into a Meeting-Ready Brief

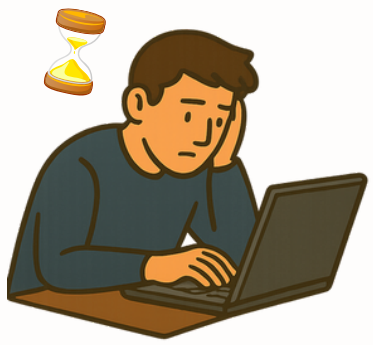
manuworks.ai

Background

Converting a Scanned File into a Meeting-Ready Brief

Not editable /
Not searchable.....

Why existing options Fail



- Hours lost manually retyping PDFs
- High risk of transcription errors

- OCR tools ignore legal meaning (incorrect clause breaks, lost definitions)
- Approval delays for new tools halt productivity

No ability to ask questions → no insight, only raw text

The AI Workflow

Step 1: **Upload the scanned file**

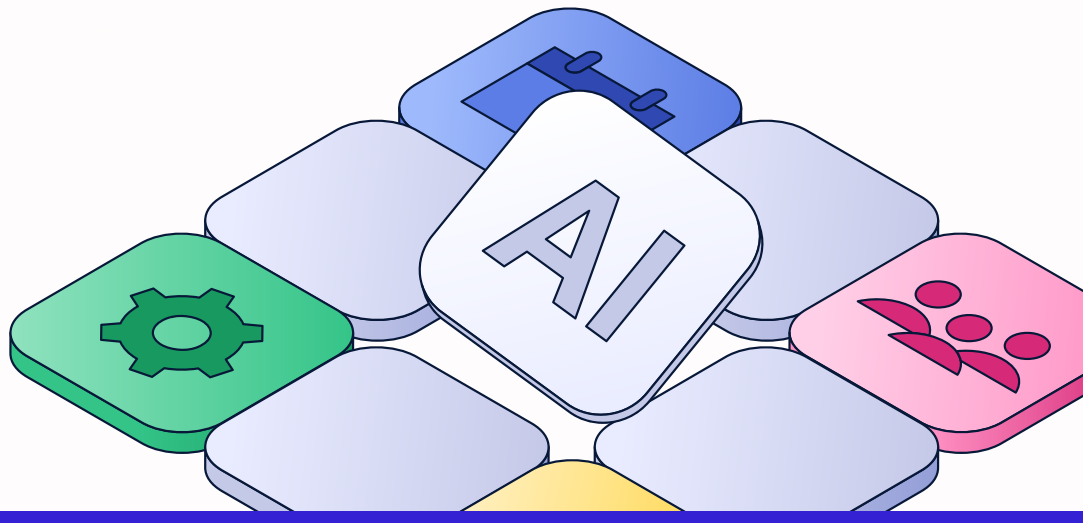
- ✓ AI extracts text instantly
- ✓ Structure, formatting & meaning preserved
- ✓ Output: Clean, editable text

Step 1: **Generate an AI Summary**

- ✓ 360° overview of the document
- ✓ Key ideas • Themes • Risks • Data points
- ✓ Perfect for quick understanding on the go

Step 3: **Ask AI follow-up questions- AI Querying for Deeper Insight. Eg:**

- ✓ What are the contractual risks?
- ✓ Which clauses require negotiation?
- ✓ What deadlines or obligations are triggered?



The Transformation

What You Get (**In Minutes**, Not Hours)

- A clean, editable version of the scanned document
- A concise, accurate legal brief
- Rapid understanding for high-pressure meetings
- Zero manual typing, zero delays, zero rework

6 PM – Scanned PDF received

6:05 PM – AI extracts text

6:10 PM – Summary generated

6:20 PM – Questions answered

7.00 PM – Brief Ready

From a scanned PDF at 6 PM → Full meeting brief by 7 PM.

Spare hours are now available to prepare for the meeting.

Fast. Accurate. Effortless.